

AMEERULATHALLAH

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PROFESSIONAL SUMMARY

Data and reporting analyst with three years of work experience, about two of them in data management, CRM reporting and ERP environments. At SHAA Enterprises, pulled sales, inventory and receivables data out of the Ventura CRM, built the reports management used to make decisions, and automated much of that work in Power Automate. Built Findjobs, a three-agent LLM pipeline whose limits are enforced in code and where every outgoing email needs human approval. BSc (Hons) in Data Science. Careful with data quality, good at turning vague requests into something clear, and used to working with sales, operations and leadership. Looking to bring this to product portfolio work at an enterprise software company.

PROFESSIONAL EXPERIENCE

Junior Software Quality Assurance Engineer, Articcus Global

Feb 2026 – Present

Onsite, Colombo, Western Province · Freelance

- Performed manual functional and regression testing of CRM, ERP, clinic management and Point-of-Sale (POS) applications against business and functional requirements.
- Designed and executed test cases, scenarios and workflows covering application functionality, user interactions, data validation and business processes.
- Conducted UI, usability, cross-browser and responsive testing across screen sizes and devices to find layout, navigation, accessibility and user-experience problems.
- Identified, reproduced and tracked defects with clear steps to reproduce, expected vs. actual results and supporting evidence; reported them over Slack and verified fixes through retesting and regression testing.
- Conducted exploratory testing to find edge cases not covered by predefined test cases, using Claude AI to review test scenarios and coverage.
- Prepared testing and functionality reports summarising test coverage, defects, validation results and overall application quality.

Data Technician, IFS

Oct 2025 – Jan 2026

Hybrid, Colombo, Sri Lanka

- Supported ERP data workflows, keeping the data accurate and compliant.
- Sourced and interpreted county and state-level data using low-cost methods, within budget and currency guidelines.
- Processed data from electronic sources so it could be loaded into proprietary software.
- Ran QA and QC checks on data for accuracy and compliance.
- Kept team resources up to date on SharePoint, OneNote and internal lists.
- Trained and mentored colleagues on data acquisition best practices.

Data Specialist, SHAA Enterprises

Sep 2024 – Oct 2025

Onsite, Colombo, Sri Lanka

- Standardised reporting workflows and automated them in Power Automate, improving report turnaround time.
- Extracted data from the Ventura CRM and turned raw datasets into reports on sales, inventory and financial performance.
- Built aging analysis and receivables tracking reports so management could make financial decisions sooner.
- Supported business decision-making by analysing CRM sales and customer data.
- Worked as the reporting contact for sales and operations teams: answered their data questions and prepared material for management meetings.

Process Associate, HCLTech Sri Lanka

Feb 2024 – Aug 2024

Hybrid, Colombo, Sri Lanka

- Handled customer chat support on orders, payments and platform use.
- Managed orders end to end, including tracking, updates and fixing issues.
- Kept to service level (SL) targets and reduced chat handling time with quick, accurate replies.
- Resolved issues efficiently while following quality and process guidelines, keeping customer satisfaction high.

Operations Executive, Startek

Nov 2020 – Oct 2021

Onsite, Colombo, Sri Lanka

- Took inbound calls on prepaid and post-paid connections in English, Tamil and Sinhala, solved customer problems and recorded satisfaction feedback.
- Worked on the Airtel account and raised recurring customer issues with management to improve service quality.
- Discussed operational problems with management and suggested ways to improve the process.

KEY PROJECTS

Findjobs: Autonomous Job-Application Assistant

Oct 2026

Python, LLM agents, Telegram Bot API, SMTP | github.com/Atha-web/Findjobs

- Designed a three-agent LLM pipeline for job research and scoring, application drafting and submission, and email and reply classification. The agents coordinate through a shared tracker instead of calling each other, so the repetitive parts run automatically.
- Put safety limits in code instead of relying on prompts: daily caps, no deletions, no backward status moves, duplicate detection, file locking and a Telegram chat-ID allowlist. Every outgoing email needs explicit human approval.
- Built a Telegram approval flow, a daily scheduler, follow-up drafting and a web dashboard.
- Added reliability features: a per-run web-search budget, timeouts for hung model calls, and a health file that skips a failing model for 30 minutes.

Marketing Agent: Approval-Gated Social Media Automation

TypeScript, Node.js, Vitest, Instagram Graph API, WhatsApp, Groq/Gemini LLMs | github.com/Atha-web/marketing_agent

- Built a multi-agent system that plans, writes and publishes social media content for a small landscaping company in Western New York; the owner approves every post from their phone before anything goes out.
- Agents check the live company website and local weather forecasts, then a content strategist builds a two-week calendar; a QA agent blocks placeholder text and unverified claims such as licensing or insurance statements.
- Built WhatsApp approval (APPROVE, CHANGE, REJECT, SCHEDULE) tied to a fingerprint of the exact media, captions and schedule, so an edited post can't go out under an old approval.
- Publishes through Meta's official Instagram API with idempotency keys against double posts, a PAUSE ALL stop and a dry-run mode; runs at zero cost on free-tier LLMs and is covered by 39 Vitest tests.

mindryou: Cross-Browser Reminder Extension with Accounts and Sync

Sep 2026

Chrome/Edge (Manifest V3), JavaScript, Firebase, C#.NET | github.com/Atha-web/mindryou-browser-extension

- Built a Manifest V3 Chrome/Edge reminder extension in vanilla JavaScript for daily, weekly, monthly and annual reminders. The service worker is stateless and has a single write path.
- Added Firebase email/password and Google sign-in, plus a two-way Cloud Firestore sync. Each reminder merges by newest update, deletions use tombstones, and failed pushes retry on the next sync.
- Built reminder assignment and wrote its Firestore security rules: only verified senders can assign, recipients can only accept or decline, and users can't be listed. Tested the rules against the Firestore emulator.
- Wrote a C#.NET 10 WinForms companion that shows reminders in an overlay hidden from screen capture. It talks to the extension over Chrome native messaging and ships with an Inno Setup installer.

Emergency Room Visits Analysis

Jun 2024

- Analysed patient visit data to find peak times, demographic trends and scheduling gaps, and suggested how to use resources better.

EDUCATION

Bachelor of Science (Hons) in Data Science

Nov 2023 – Nov 2025

Cardiff Metropolitan University, UK

Higher Diploma in Computing & Software Engineering (Merit)

Nov 2021 – Oct 2023

Cardiff Metropolitan University, UK

TECHNICAL SKILLS

AI & Automation: LLM agent design, building with Claude, Power Automate, Telegram Bot API.

Software Testing: Manual functional, regression, exploratory, usability and cross-browser testing; test case design; defect reporting.

Reporting & BI: Advanced Excel (Pivot Tables, VLOOKUP/XLOOKUP, Data Cleaning, Merging), Power BI (Dashboard Design).

Data Management: Data extraction, data transformation, data quality and governance, database management.

CRM / ERP: Ventura CRM (SHAA Enterprises), ERP environment (IFS exposure).

Collaboration Tools: Microsoft SharePoint, OneNote, Microsoft Office Suite, Slack.

Languages: English, Tamil, Sinhala.